



**Navotas Polytechnic College**  
 Bangus St., North Bay Boulevard South  
 Navotas City

**OFFICE OF THE COLLEGE REGISTRAR**

**Request for Shifting Of Course**

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
           Last Name                                      First Name                                      Middle Name

Course:    From: \_\_\_\_\_                      To: \_\_\_\_\_

Last Semester Enrolled: S.Y. \_\_\_\_ - \_\_\_\_                      Semester    [ ] 1st    [ ] 2nd

Reason/ Reasons for Shifting of Course:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student's Signature over Printed Name

**Grade Evaluation**

Last Semester Enrolled: S.Y. \_\_\_\_ - \_\_\_\_                      Semester:    [ ] 1st    [ ] 2nd

| Subject | Grade |
|---------|-------|
| _____   | _____ |
| _____   | _____ |
| _____   | _____ |
| _____   | _____ |
| _____   | _____ |
| _____   | _____ |
| _____   | _____ |
| _____   | _____ |
| _____   | _____ |
| _____   | _____ |

\_\_\_\_\_

Ms. Maria Bernadette G. Reyes  
 College Registrar

Cc: [ ] Registrar's Office                                      [ ] Approved                      [ ] Disapproved  
       [ ] Student